

## PUPIL PREMIUM POLICY

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Approval by:

FULL TRUSTEE BODY/  
A&C COMMITTEE/  
HR & FINANCE COMMITTEE/  
BH&S COMMITTEE  
EXECUTIVE PRINCIPAL

At Oxley Park Academy, we have high aspirations and ambitions for our children, and we believe that no child should be left behind. We strongly believe that it is not about where you come from but your passion and thirst for knowledge, and your dedication and commitment to learning that make the difference between success and failure, and we are determined to ensure that our children are given every chance to achieve their full potential.

### 1. Aims

This policy aims to:

- Provide background information about the pupil premium grant so that all members of the school community understand its purpose and which pupils are eligible
- Set out how the school will make decisions on pupil premium spending
- Summarise the roles and responsibilities of those involved in managing the pupil premium support in school

### 2. Legislation and guidance

This policy is based on the [Pupil Premium Conditions of Grant 2023-2024](#) published by the Education and Skills Funding Agency. It is also based on guidance from the Department for Education (DfE) [Using Pupil Premium: Guidance for School Leaders](#) and [EEF Guide to Pupil Premium](#) which provides further guidance for effective use of the funding.

### 3. Purpose of the grant

The pupil premium is an initiative that targets extra money at pupils from deprived backgrounds, which research shows underachieve compared to their non-deprived peers. The premium is provided in order to support these pupils in reaching their potential.

The government are not dictating how schools should spend this money, but are clear that schools will need to employ the strategies that they know will support their pupils to increase their attainment, and 'narrow the gap'. Schools will be accountable for narrowing the gap, and there is a planned reform to the school performance tables to include new measures that show the attainment of pupils who receive the pupil premium compared with their peers.

We recognise that not all pupils who are eligible for pupil premium are underachieving, while some pupils may be underachieving and not eligible for pupil premium funding. It is school policy to plan, adapt and prepare for any individual, or group, in which any area of under-performance is evident. Some pupils may be achieving well, but will be entitled to funding to enhance their future educational aspirations and achievements.

## 4. Use of the grant

We will publish information on the school's use of the pupil premium on the school website in line with the requirements set out in our funding agreement and the DfE's guidance on what academies should publish online.

Information on how the school uses the pupil premium is available from our website via the following link: <https://primarysite-prod-sorted.s3.amazonaws.com/oxley-park-primary-academy-nursery/UploadedDocument/e81cfb35-32ea-4a6c-8420-fb5ae8af38cd/pupil-premium-strategy-2021-2023.pdf>

In making decisions on the use of the Pupil Premium we will:

- Ensure that Pupil Premium funding allocated to our school is used solely for its intended purpose.
- Use the latest evidence-based research on proven strategies which work to narrow the attainment gaps, and adapt these as necessary to meet the needs of our pupils.
- Be transparent in our reporting of how we have used the pupil premium, so that our parents, interested stakeholders and Ofsted are fully aware of how this additional funding has been used to make a difference.
- Encourage take up of FSM by working proactively with our parents and carers in a sensitive and supportive manner, and to remove any potential barriers or stigma attached to claiming FSM.
- Ensure there is robust monitoring and evaluation in place to account for the use of the Pupil Premium, by the school and Trustee Board, recognising the fact that FSM pupils are not a homogeneous group and cover a wide range of needs.
- Use high-quality teaching and learning (QFT- Quality First teaching) as the preferred way to narrow the gaps in attainment in the first instance. We will also use high-quality interventions with proven evidence of impact to assist our pupils who need additional support in a time-limited way.
- Be creative in our use of the pupil premium for all eligible children to ensure that the support has an impact on performance and is 'child first' always, as is our over-riding school principle

## 5. Eligible pupils

The pupil premium is allocated to the school based on the number of eligible pupils in Reception to Year 6.

The following groups are eligible for pupil premium:

- pupils who are recorded as eligible for free school meals, or have been recorded as eligible in the past 6 years, including eligible children of families who have no recourse to public funds (NRPF)
- children looked after by local authorities, referred to as looked-after children
- children previously looked after by a local authority or other state care, referred to as previously looked-after children

A pupil may be eligible for Free School Meals if the family receive any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance

- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Families are encouraged to apply online to check their eligibility and this application can be completed using the following link:

<https://www.cloudforedu.org.uk/ofsm/sims>

## 6. Systems, procedures and practice

Under the strategic leadership of the Executive Principal, the operational management of the school's policy for pupil premium is led by Mrs Matthews and Miss Ballinger. Pupils are identified promptly and appropriate support put in place.

The Pupil Premium Support team consists of the following members:

- Pupil Premium Champions: Mrs Matthews and Miss Ballinger
- Learning Mentors: Mrs Rathore & Mrs Shafiq
- Finance Lead: Mrs McCorquodale
- Academy Business Manager: Mrs Jewell
- Academy Administrator: Mrs Bright
- All Class Teachers
- Teaching Assistants
- Trustees

Each member has specific responsibilities:

### 6.1 Pupil Premium Champions

- Ensure every pupil premium child has relevant and effective personalised provision in place to close the gaps and or enhance their learning experiences
- Developing robust systems and procedures for planning, monitoring and reviewing the impact of pupil premium
- Monitor quality and impact of teaching and personalised provision
- Provide appropriate support and guidance for staff when working with pupil premium pupils
- Provide termly pupil premium progress reports for Senior Leadership Team (SLT) and Trustees
- Build relationships with our Pupil premium families and provide regular communication
- Provide an enhanced curriculum for our pupil premium pupils allowing opportunities for pupils to develop wider skills

## 6.2 Learning Mentors

- Maintain a record of pupil progress and impact of mentoring, and provide feedback to the class teacher
- Deliver small interventions for targeted individuals
- Liaise with external partners and agencies, where appropriate
- Seek to promote the personal wellbeing of pupils and their involvement in the wider opportunities available through the extended curriculum
- Work with class teachers, pupils and parents in supporting provision for pupils
- Provide support to families

## 6.3 Finance Lead

- Monitor funding for pupil premium
- Provide information on allocation for pupil premium throughout the year

## 6.4 Academy Business Manager and Academy Administrators

- Work with the Pupil Premium Champions to monitor pupil attendance
- Identify trends in attendance and ensure appropriate procedures are followed in line with the Attendance policy.
- Provide half-termly attendance reports
- Assist and support parents with FSM applications
- Assist with allocation of club places for pupil premium pupils

## 6.5 Class teachers

- Ensure all pupil premium children are provided with personalised support during lessons and that any gaps in their learning are being addressed
- Work with pupil premium champions and senior leaders to plan, implement and monitor the impact of the agreed support for children eligible for pupil premium
- Ensure teaching assistants are fully prepared to support and assess the progress and learning outcomes for all pupils, including those requiring additional support
- Take prompt action to inform senior leaders of any areas where a child's progress or performance may be directly – or adversely – affected by social or economic disadvantage
- Communicate with pupil premium families regularly and provide support when needed

## 6.6 Teaching Assistants

- Mentor individual pupil premium children.
- Champion our Pupil Premium children

## 6.7 Trustees

The designated link Trustee for pupil premium will act on behalf of the Trustee Board to monitor and review the progress and impact of pupil premium funding. This will involve regular meetings with the Pupil Premium Champions to evaluate the pupil premium support plan and subsequent impact on progress and attainment; evaluating termly reports from senior leaders; participating in discussions with pupils, where appropriate, with a focus on learning and success.

## 7. Monitoring arrangements

This policy will be reviewed every 3 years. At every review, the policy will be shared with the Trustee Board, all members of the Pupil Premium Support team and it will also be published on the school's website.